



**Olympic Companies, Inc.**  
AN EQUAL OPPORTUNITY EMPLOYER

2823 Hedberg Drive  
Minnetonka, Minnesota 55305  
Telephone: (952) 546-8166  
Fax: (952) 544-8869  
www.olympiccompanies.com

<b>Date: October 15, 2018</b>		<b>EMAIL THIS SHEET IN TO THE OFFICE AFTER YOUR MEETING!!!</b>	
<b>Project Number#</b>	<b>Job Name:</b>	<b>Person Conducting Meeting:</b>	

**Site Specific**

On some of our projects we have products that we do not use everyday (Example: froth-pak, lead rock, etc.). When we come across these specialty products, we need to do some homework to verify lead time for ordering, installation instructions, training, safety concerns, PPE, clean-up, etc.

*There's no such thing as a stupid question!*

**Last week's Bonus Question:** How many Olympic first-aid kits are on this project and where are they?

**Answer:** The two winners stated that the First-Aid Kits were in designated gang boxes and the GC Supt had one in their office.

**Question:** When we were locating first-aid kits last week, did we verify if they were properly stocked?

Inspect your equipment (*scaffold, aerial lifts, ladders, fall protection, electrical cords, etc., etc.*) prior to the start of each work shift.

For **inspection packets or repair tags** call **Dave Sangren @ (612) 644-3136** to have some delivered to your jobsite.

Any questions give Sturg a call (612) 221-8603

PLEASE PRINT YOUR NAME

(Foreman review sheet, verify crew members names are legible)

Visit our website: [www.olympiccompanies.com](http://www.olympiccompanies.com)

Comments:

Record to beat **378 days!!!**

As of **October 11, 2018** we have worked **24** days without a Lost Time Injury.

We have safely worked **28,816** hours towards our ATV goal of **150,000** hours!

Toolbox Talks winners for last week: **Chuck Hecht @ Mill City Clinic & Antonio Moreno @ Generose**

This week's Bonus Question:

**What steps need to be completed before someone can use a 1/2 mask respirator?**

Hint: **See Foreman**

*"Building a Safer Place to Work" one week at a time.*

**When our projects require us to use certain products, we need to ask some questions regarding the safety of the installer and anyone around us.**

