

All Employees

From: Jeff Schwartz
Sent: Thursday, March 19, 2020 5:34 PM
To: All Employees
Subject: FW: COVID-19 Update

Good Evening,

As stated in previous emails, Olympic is committed to the health and safety of its employees and their families. As part of that commitment, we have formed a committee to closely monitor the Coronavirus outbreak. We are in unprecedented times and with the incredible speed at which things are changing around us, we are continually adapting our operations and business.

It is extremely important that we all do our part to help slow the spread of this virus. Wipe down your work areas and tools each time they are used. Maintain a minimum distance of six feet between individuals. If you have mild - severe symptoms of acute respiratory illness, you must stay home. These symptoms include a fever of 100 degrees or higher with a cough and/or shortness of breath. If you have had a first-hand exposure to anyone that has tested positive for the COVID-19, you must stay home. You staying home today will not effect your job in the future. If you are not comfortable working around other employees or subcontractors that appear to be sick, call your superintendent.

All our offices are open and operating and I want to thank those who have stayed home while sick. We will be posting additional information on our company website (www.olympiccompanies.com) and on the Olympic Facebook page ([Olympic Companies, Inc. - Facebook](#)).

We are in this together. Collectively we can make a difference.



Jeffrey M. Schwartz

President

Olympic Companies, Inc.

2823 Hedberg Dr. | Minnetonka, MN 55305

P: (952) 546-8166 | D: (952) 513-9712

www.olympiccompanies.com