

Date: <b>December 21, 2020</b>		FAX THIS SHEET IN TO THE OFFICE AFTER YOUR MEETING!!!	
Project Number#	Job Name:	Person Conducting Meeting:	

### Today Is An Important Day

**Christmas Day** is Friday, we need to stay focused on our tasks at hand to enjoy the up coming holiday. Yes, we know easier said then done, we have so much going on at home that we can become distracted here at work. Let's take an extra moment to review our work for the day and make sure we're all on track. The last thing we want to do is make a trip to the clinic before **Christmas. Have a SAFE week.**

**Report any safety hazards or work related injuries to your Foreman.**



**Last week's Bonus Question:** What was the topic of this past week's payroll insert?

**Answer:** "Why We Work Safe" photo request for our annual Safety Training Packet.

Inspect your equipment (*scaffold, aerial lifts, ladders, fall protection, electrical cords, etc., etc.*) prior to the start of each work shift.

For **inspection packets or repair tags** call Dave Sangren @ (612) 644-3136 to have some delivered to your jobsite.

**Please call Dave if your jobsite is in need of hand sanitizer, bleach cleaner, masks, etc.**

Any questions give Sturg a call (612) 221-8603

**PLEASE PRINT YOUR NAME**

**(Foreman review sheet, verify crew members names are legible)**

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Visit our website: [www.olympiccompanies.com](http://www.olympiccompanies.com)

Comments:

**As of December 17, 2020 we have worked 13 days without a Lost Time Injury. We have safely worked 20,062 hours towards our new ATV goal of 150,000 hours!**

Toolbox Talks winner for last week: **Eric Sorum & Trevor Kush @ 270 & Kevin Lake @ Warehouse**

This week's Bonus Question: **What did our Foreman discuss during this mornings Stretch & Bend?**

Hint: **See Foreman**

**"Building a Safer Place to Work" one week at a time.**



*From our family to yours,  
Merry Christmas*