



**Olympic
Companies, Inc.**
AN EQUAL OPPORTUNITY EMPLOYER

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Minnetonka, Minnesota 55305

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Fax: (952) 544-8869
www.olympiccompanies.com

Date: January 18, 2021		SUBMIT THIS SHEET IN TO THE OFFICE AFTER YOUR MEETING!!!	
Project Number#	Job Name:	Person Conducting Meeting:	

First-Aid Kits

When an incident occurs on the jobsite, it is not the time to find out we do not have a first-aid-kit in the area we're working or that the first-aid-kit is out of supplies. We need to verify the locations of our properly stocked first-aid kits. On the back side of this sheet is the correct list of a properly stocked first-aid kit. Also, verify that the 16 ounce bottle of eye wash is located somewhere and it is not a large block of "ICE".

Last week's Bonus Question: Is the GC taking care of slippery sidewalks on this project?

Answer: On Tuesday night the winners texted that working & walking surfaces were in good shape.

Inspect your equipment (*scaffold, aerial lifts, ladders, fall protection, electrical cords, etc., etc.*) prior to the start of each work shift.

For inspection packets, repair tags or **SAND** call Dave Sangren @ (612) 644-3136 to have some delivered to your jobsite.
Please call Dave if your jobsite is in need of COVID supplies; hand sanitizer, bleach cleaner, masks, etc.
Any questions give Sturg a call (612) 221-8603

PLEASE PRINT YOUR NAME

(Foreman review sheet, verify crew members names are legible)

_____	_____	_____
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Visit our website: www.olympiccompanies.com

Comments:

As of **January 14, 2021** we have worked **9** days without a Lost Time Injury.
We have safely worked **11,424** hours towards our new ATV goal of **150,000** hours!

Toolbox Talks winner for last week:
Ryan Smith @ Upsher-Smith & Jamie Isker @ Sanford Central Lab

This week's Bonus Question: **How many first aid kits do we have on this jobsite?**
How many of them need refill kits?

Hint: **See Foreman**

"Building a Safer Place to Work" one week at a time.

First-Aid Kit Contents:

3 Boxes	1" x 3" Cloth Bandage
2 Boxes	Knuckle Cloth Bandage
1 Box	1/2" x 2-1/2 yd. Tape
1 Box	Antibiotic Wipes
1 Box	Antibiotic Ointment
1 Box	3" x 3" Gauze Pads
1 Box	4" x 6 yd. Gauze Bandage
1 Box	Burn Ointment
1 Box	Bee Sting
1 Box	Ice Pack
1 Box	Disposable Gloves
1 Box	CPR Micro-Shield
1 Bottle	Eye Wash

Call the warehouse if your First-Aid Kit needs supplies.



Communication and First Aid

New hire employees are told in orientation that **ALL** injuries need to be reported to the Foreman. Employees are also instructed that even the smallest injury needs to be properly treated to prevent any infection. Co-workers are only to assist in locating first-aid supplies and not to administer first-aid to prevent the transfer of bloodborne diseases. If we are unable to treat an injury with the first aid supplies, we have on site. The Foreman will make arrangement to get the injured worker to a medical clinic in a timely manner.

***Foreman will give the locations of the First Aid Kit on your jobsite.**

Olympic Foreman will arrange transportation of an injured worker to designated medical facility near the jobsite.

Minnesota Occupational Health

Monday – Friday 7:30 a.m. – 4 p.m. (651) 968-5300



SHAKOPEE LOCATION | 4360 12th Ave. E.
Shakopee, MN 55379



BLAINE LOCATION | 10230 Baltimore St.
#300
Blaine, MN 55449



ST. PAUL LOCATION | 1661 St. Anthony Ave.
2nd Floor
St. Paul, MN 55104



EAGAN LOCATION | 1400 Corporate Center Curve
Suite 200
Eagan, MN 55121