

Date: <b>February 15, 2021</b>	<b>SUBMIT THIS SHEET IN TO THE OFFICE AFTER YOUR MEETING!!!</b>	
Project Number#	Job Name:	Person Conducting Meeting:

## 2021 Emergency Information Packet

If you have not done so yet, please complete the form and put it inside your hardhat. If you have no medical conditions or medications, list your emergency contacts with phone numbers, your date of birth and clinic you use. You can even list the vitamins you take daily.



  
 "Building a Safer Place to Work"  
**EMERGENCY INFORMATION**  
 NAME \_\_\_\_\_  
 2021  
See Reverse Side for Contact Information

Contact Name:	_____
Phone # Home:	_____
Phone # Work:	_____
Contact Name 2:	_____
Phone # Home:	_____
Phone # Work:	_____
Birthdate:	_____
Doctor:	_____
List any allergies, conditions or medications:	_____

### Last week's Bonus Question:

On this jobsite, how many Oly employees have turned in their 2021 Safety Training paperwork?

**Answer:** As per Dan at Essentia, almost all Annual Safety Training paperwork has been turned in.

Inspect your equipment (*scaffold, aerial lifts, ladders, fall protection, electrical cords, etc., etc.*) prior to the start of each work shift.

For inspection packets, repair tags or **SAND** call Dave Sangren @ (612) 644-3136 to have some delivered to your jobsite.

**Please call Dave if your jobsite is in need of COVID supplies: hand sanitizer, bleach cleaner, masks, etc.**

Any questions give Sturg a call (612) 221-8603

**PLEASE PRINT YOUR NAME**

**(Foreman review sheet, verify crew members names are legible)**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Visit our website: [www.olympiccompanies.com](http://www.olympiccompanies.com)

Comments:

**As of February 11, 2021 we have worked 2 days without a Lost Time Injury.**

**We have safely worked 3,101 hours towards our new ATV goal of 150,000 hours!**

We had a co-worker get up on a pair of stilts before inspecting their work area. Our co-worker tripped over a coiled up electrical cord causing him to trip and fall onto a piece of equipment injuring himself.

We wish him a speedy recovery, and we hope we learn by his misfortune. We need to inspect the work area where we are working. If we have debris or materials in our way, reach out to your foreman.

Toolbox Talks winner for last week: **Dan Duncan @ Essentia**

This week's Bonus Question: **How many recordable injuries did Olympic have in 2020?**

Hint: **See OSHA 300A Form**


**"Building a Safer Place to Work" one week at a time.**

# 2021 Emergency Information Packet

In the event of an incident where you or a co-worker may be unable to communicate and need medical assistance, this packet that was included in your 2021 Annual Safety Training Packet, could save your life.

Please take the time to fill out the form and place it inside your hardhat.

Thank you,

ER Contact Name:	Billy Jo Bob (wife)
Phone # Home:	(612) 123-0987
Phone # Work:	
ER Contact Name 2:	Jack John Jakowski (Dad)
Phone # Home:	(507) 555-7777
Phone # Work:	
Birthdate:	02/18/1958
Doctor:	Dr. Robert Smith (KR Clinic 218.123.4567)
List any allergies, conditions or medications:	None
 "Building a Safer Place to Work"	
<b>EMERGENCY INFORMATION</b>	
NAME:	<b>SAMPLE</b>
<b>2021</b>	
See Reverse Side for Contact Information	