

Date: December 6, 2021		FAX THIS SHEET IN TO THE OFFICE AFTER YOUR MEETING!!!	
Project Number#	Job Name:	Person Conducting Meeting:	

Getting Closer to the Holiday's

As the holidays get closer, please remember while on the jobsite that **working safely is our first priority.** We need to take the time to review what we successfully did last week and continue it today. Roll out our cords, inspect our lifts and scaffolds, verify we have the proper equipment and materials we need to perform the work and confirm our co-workers are on the same page as we are. Ask your foreman questions if you do not understand exactly what they want or need done. Let's have a safe week!

Report any safety hazards or work related injuries to your Foreman.



Last week's Bonus Question:

What 2 ways can you join us for the annual Olympic Field Christmas Party?

Answer: Zoom (text Lindsey for the link @ 612-599-1107) or Facebook Party Group: <https://www.facebook.com/groups/fieldchristmas/>

Inspect your equipment (*scaffold, aerial lifts, ladders, fall protection, electrical cords, etc., etc..*) prior to the start of each work shift.

For **inspection packets or repair tags** call **Dave Sangren @ (612) 644-3136** to have some delivered to your jobsite.

Please call Dave if your jobsite is in need of hand sanitizer, bleach cleaner, masks, etc.

Any questions give Sturg a call (612) 221-8603

PLEASE PRINT YOUR NAME

(Foreman review sheet, verify crew members names are legible)

Visit our website: www.olympiccompanies.com

Comments:

Record to beat **378** days!!!

As of **December 2, 2021** we have worked **22** days without a Lost Time Injury.

We have safely worked **37,421** hours towards our new ATV goal of 150,000 hours!

Toolbox Talks winner for last week: **Kelsey Andert @ Legacy, Dustin Pommeranz, Eric Tuura & Aaron Judd @ Essentia**

This week's Bonus Question: **What was the topic of last week's payroll insert?**

Hint: **See Foreman or Paystub**

"Building a Safer Place to Work" one week at a time.

Below is a short list of issues that may occur on a jobsite. If you come across any of these issues and are unsure of how to resolve them, please contact your Foreman.

HARDHATS & SAFETY GLASSES

Olympic requires 100% use of hard hat and safety glasses. Prescription eyewear available, contact the office.

FALL PROTECTION

If you are exposed to a fall greater than 6', you must be protected by a guardrail or personal fall protection.

SCAFFOLD

Verify that the scaffold has been inspected by a competent person. **GREEN for GO / RED for STOP.** Do not remove any parts of the scaffold without speaking to competent person. Make sure all parts are put back into place immediately when your work is complete.

SCISSOR LIFTS / BOOM LIFTS

Complete daily inspection of the equipment. Check your work area for holes, overhead obstructions and electrical lines. Keep safety chain in place. Keep your feet on the floor. If work is out of reach, discuss with your Foreman if a site specific plan is needed?

HOUSEKEEPING

Keep your work area clean. When you are done in the area, broom sweep clean for the next trade. Keep lunch room clean by throwing debris in cover trash can.

ELECTRICAL

Check your electrical cords for damage. Verify that you are plugged into GFCI power supply.

LADDERS

Use all ladders as per their intended use. DO NOT stand on the top step of a step ladder, never use a step ladder while it is leaning against a wall. Extension ladders need to extend 3' over exit point and secured from moving.

POWER TOOLS

If you have any tools that are not working properly or that are damaged, take it out of service, **RED TAG** the damaged tool, and contact your Foreman.

FLAMMABLES / COMBUSTIBLES

If you are working on a task that requires the use of gasoline, diesel fuel or propane, review proper storage procedures and verify there is a label on the container (listing contents & Olympic as the owner) and the location of fire extinguishers.

IMMEDIATELY REPORT ALL INJURIES TO YOUR FOREMAN

First-aid kits are located in the gang boxes.

If medical attention is required, you will be driven to and from the clinic.

2022 Right-To-Know / GHS Training Packets

We are looking for *your* photos for the page that asks,

“Why do we work safe?”



sample ideas

Please send photos via text or email to either Sturg or Lindsey by **Monday, December 15th.**

Sturg: 612.221.8603

msturgeski@olympiccompanies.com

Lindsey: 612.599.1107

lharfield@olympiccompanies.com

Thanks,
Safety Committee